

# Chulalongkorn Memorial Pavilion

Proposal for the establishment of a sustainable organization for the management and future development of the Chulalongkorn Memorial Pavilion

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# Intention Declaration

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- An intention declaration needs to be drafted to stipulate the ambitions of the management board with regards to operation and maintenance and future development of the Chulalongkorn Memorial Pavilion.

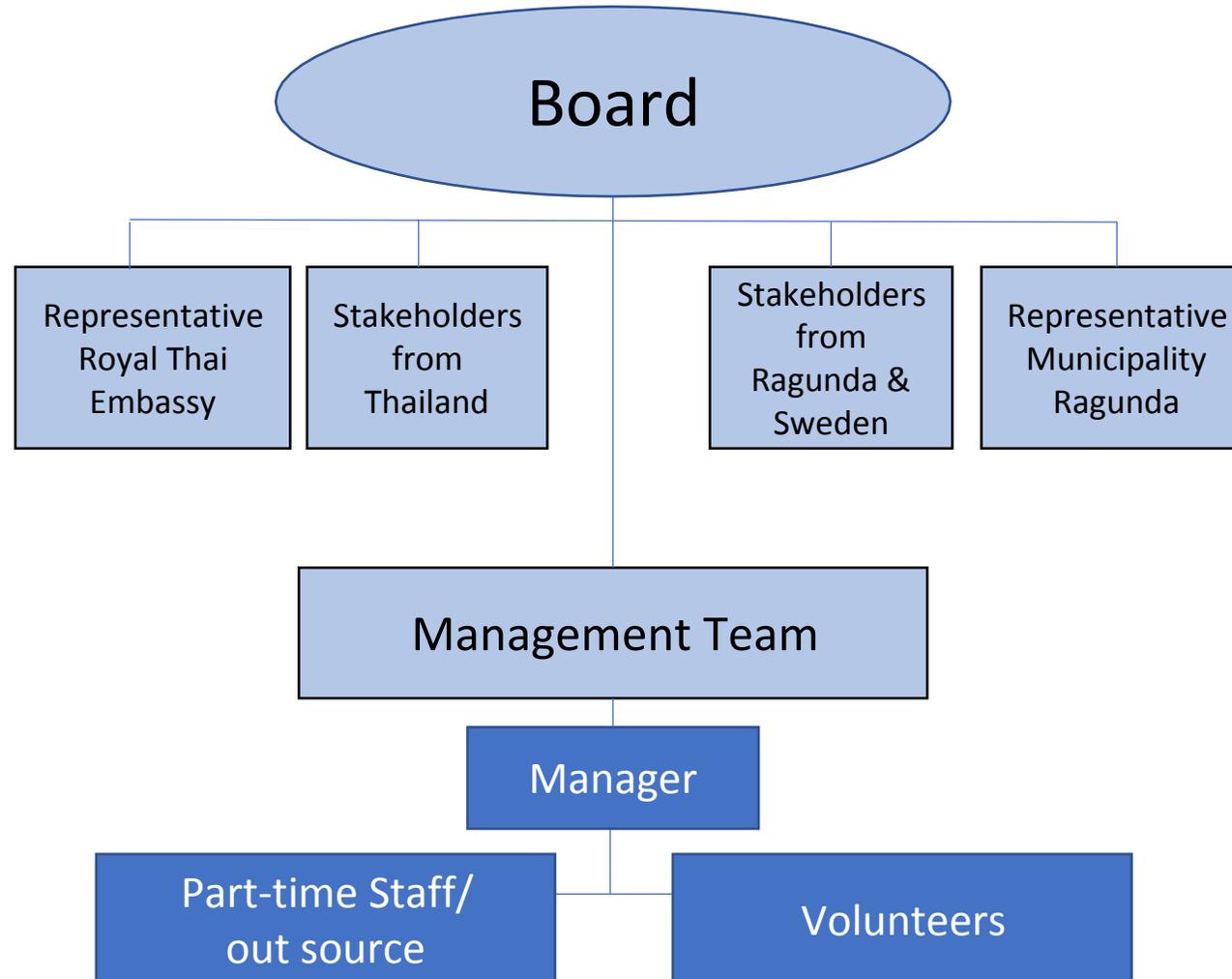
# What needs to be done?

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- Statutes must be drafted expressing the ambitions, the organization and the respective roles and functions for the to-be-established association.
- The to-be-established association must be registered with a clear organisation and purpose.
- A board needs to be established taking responsibility for the decision making process safeguarding the implementation of the statutes.
- A management team needs to be established with the responsibility to execute the directives of the board.
- A transfer of the property will take place from the Municipality of Ragunda to the newly formed association

# Organisation of the Association

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# Organisation (Board)

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The Board of the Association is required to:

- decide on necessary investment needs for renovation, maintenance and day-to-day operation during opening season.
- Draft a plan for the execution of the respective activities.
- Delegate the execution of the plan to the Management Team through clear and concise directives.
- Attract stakeholders and manage funding for the realisation of the ambitions.
- Organise semi annual board meetings (July and October).
- Board decisions are taken on a consensus basis.

# Organisation (Management Team)

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The Management Team of the Association is required to:

- Execute the directives of the Board in accordance to budget and time restraints .
- Identify organizations from the Thailand and Ragunda community to perform the activities as set forth in the directives.
- Manage and follow-up the execution of the activities with regards to budget, time and quality.
- Report the status of the ongoing activities on a regular basis to the Board.
- Organise semi annual management team meetings (July and October) and on an as needed basis.

# Time plan (1 of 2)

Activities	Responsible Thailand	Responsible Ragunda	By when (ready date)
Draft the Intention Declaration	Representatives Thai community and Royal Thai Embassy	Mayor and Municipal Chief Executive	
Draft the Statutes of the to-be-established Association	Representatives Thai community and Royal Thai Embassy	Mayor and Municipal Chief Executive	
Approval of Intention Declaration and Statutes	Representatives Thai community and Royal Thai Embassy	Mayor and Municipal Chief Executive	
Register the to-be-established Association	To be decided	To be decided	
Prepare the transfer of the Chulalongkorn Memorial Pavilion ownership		Municipal Chief Executive	1 <sup>st</sup> Sept. 2019
Select the Board members of the Association	Representatives Thai community and Royal Thai Embassy	Mayor and Municipal Chief Executive	
Get approval from the municipal steering group and board		Municipal Chief executive	3 <sup>rd</sup> + 26 <sup>th</sup> Sept. 2019

# Time plan (2 of 2)

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Activities	Responsible Thailand	Responsible Ragunda	By when (Date)
Transfer Chulalongkorn Memorial Pavilion real estate ownership to the Association		Mayor and Municipal Chief Executive	Oct. 2019
Organise first Board meeting	Newly selected Board members	Newly selected Board members	July. 2020
Draft the directive for the Management Team	Newly selected Board members	Newly selected Board members	July. 2020
Identify and install the members of the Management Team	Newly selected Board members	Newly selected Board members	July. 2020
Identify the needs for the Chulalongkorn Memorial Pavilion	Newly selected Board members	Newly selected Board members	July. 2020
Draft a proposed budget and plan for the execution of the directive	Newly selected Board members	Newly selected Board members	July. 2020
First meeting of the Management Team	Newly selected Management Team members	Newly selected Management Team members	July. 2020